

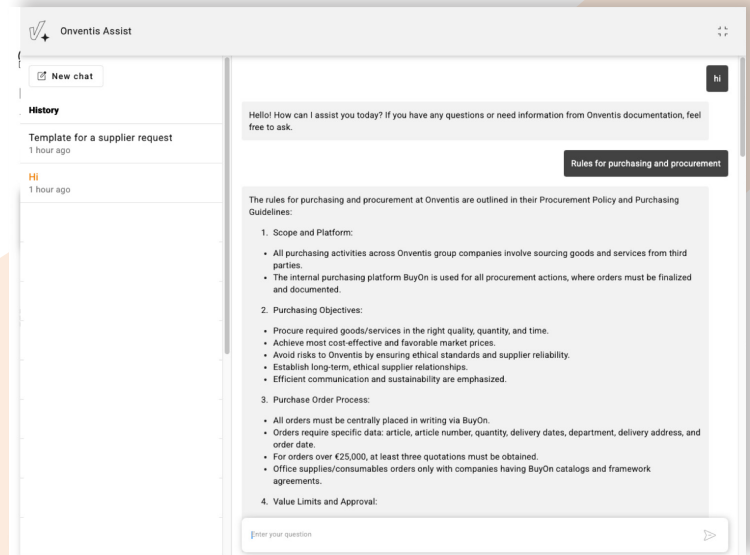
# Organizational Policy & Guideline Chatbot

Our AI Agent is Ready for All Your Procurement Questions

Employees often struggle to find the right purchasing policies or approval rules when creating requisitions or orders.

The Organizational Guidelines & Policy Chatbot in Onventis Buyer changes that by allowing users to ask questions directly such as **“What’s the approval limit for my department?”** or **“Who approves IT equipment purchases?”** and get instant, accurate answers based on your organization’s uploaded policy documents.

This built-in assistant helps users act confidently, ensures compliance, and significantly reduces dependency on human support.



- ✓ Get instant answers on procurement policy, process, and approval questions.
- ✓ Communicate via an intuitive, conversational interface in Onventis Buyer.
- ✓ Continuous improvement from common policy queries and support.



**Reduced support workload:**  
Fewer repetitive inquiries for IT and procurement teams.



**Instant self-service:**  
Employees get answers immediately, anytime.



**Faster onboarding:**  
New users learn policies quickly and independently.



**Improved compliance:**  
Users follow the correct purchasing rules and approval flows.



**Data-driven insights:**  
Understand frequently asked topics and improve documentation

To learn more contact us at [insidesales@onventis.de](mailto:insidesales@onventis.de)

